

Submit to:  
Foster Management  
700 Ken Pratt Blvd, Suite 111  
Longmont, CO 80501

### Savannah Master Association Inc.

Telephone: 720-699-9044  
Email: [Angelina@Fostermgmt.net](mailto:Angelina@Fostermgmt.net)

## APPLICATION AND REVIEW FORM FOR ARCHITECTURAL IMPROVEMENT OR EXTERIOR CHANGE

**Print Owners Name:** \_\_\_\_\_

Email: \_\_\_\_\_ 1st Phone: \_\_\_\_\_ 2nd Phone: \_\_\_\_\_

Address within community: \_\_\_\_\_

Owner mailing address if other than unit: \_\_\_\_\_

Nature of Improvement, Provide as much information as possible: \_\_\_\_\_

\_\_\_\_\_

Construction Material(s): \_\_\_\_\_

**A detailed drawing of the improvements must be attached to the application to show size, dimensions and location on property with measurements to property line and other structures. Include pictures, brochures so the committee can visualize the improvement. For painting projects, a 2' by 2' test patch including the body, trim and accent color on the garage door or front of the home for review. The ACC will look at this test patch before approving any paint colors.**

**Paint Brand:** \_\_\_\_\_ **Include one Color Name & Code for each of the following:**

**Body/Siding:** \_\_\_\_\_ **Trim:** \_\_\_\_\_

**Accent one color only / Front Door Only:** \_\_\_\_\_ **Garage Doors** must match the body color.

**Railings on Porches and Decks** to match Siding or Trim: \_\_\_\_\_

(Wood decks and railings may be left their natural color if properly sealed with a natural color semi-solid stain.)

Contractor: \_\_\_\_\_

Planned Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

I understand I must receive the **written approval** from the Architectural Control Committee **before the commencement of any work.** The ACC shall have up to 45 days after receiving a **COMPLETED** application including all requested information to approve or deny the application. Work must be completed within a reasonable time line from start of work to avoid violation status. If work is not started within 12 months of approval date a new application must be submitted. Any deviation from the approved application requires submission of a new application prior to making changes. All major projects including but not limited to construction, painting grading work must be completed with one year of work commencement. All city, county and association rules must be adhered to. I have read, understand and agree that the Association holds no responsibility for damages, poor planning/execution or issues arising as a result of the project approval. **This form must be signed by the owner on both pages to be considered.**

\_\_\_\_\_  
**Signature of Homeowner** **Date**

~~~~~  
**Architectural Control Committee (ACC) Action**

\_\_\_\_\_ **Approved as submitted.**

\_\_\_\_\_ **Approved subject to:** \_\_\_\_\_

\_\_\_\_\_ **Disapproved:** \_\_\_\_\_

\_\_\_\_\_

|                            |
|----------------------------|
| Date Rcvd. _____ Due _____ |
| EM ACC _____               |
| EM Owner _____, _____      |
| Letter Sent _____          |

\_\_\_\_\_  
**Architectural Control Committee Signature:**

\_\_\_\_\_  
**Date:**

**HOLD HARMLESS ACKNOWLEDGEMENT**

There shall be no liability on the Board of Directors, the Architectural Control Committee (hereinafter referred to as the ACC), the Management Company, nor any authorized committee representative of the Association for any loss, damage or injury arising out of, or in any way connected with, the performance of the duties of the ACC.

I agree to hold harmless the Board of Directors and/or Architectural Control Committee in their review of any matter submitted to such Committee. Neither the ACC nor the Board of Directors is responsible for passing on safety, whether structural or otherwise, on conformance with building codes or other governmental laws and regulations, nor shall any such Committee's approval of an improvement of property be deemed approval of such matters.

**OTHER CONDITIONS**

1. I will pay for and secure any/all necessary licenses and permits as may be required by law and will not start on the improvement until I have obtained all required approvals and permits. Approval of the improvement or change by the Association DOES NOT constitute approval by local governmental entities, including but not limited to local building or zoning departments, nor drainage design, nor structural soundness.

2. I will be responsible for future maintenance and repairs of the improvement or change. The Association will NOT maintain the improvement or change, nor will the Association be responsible for repairing any damage to the improvement or change, nor any damage as a result of the improvement or change. In the event the construction of the requested improvement or change causes damage to any other property within the community, I will bear the full responsibility for that damage.

3. I will be responsible for immediate, proper disposal of any/all trash, debris, material, etc. generated as a result of the work. Use of Association trash receptacles is prohibited.

4. All applications, denied or approved, are further subject to the Association governing documents, Declaration of Covenants, Conditions and Restrictions, By-Laws and Articles of Incorporation. Any improvement which, although mistakenly approved by the Board of Directors and/or ACC, is in contravention of a provision of the Declaration, Rules and Regulations or any governmental code, regulation, statute or ordinance is deemed denied regardless of the consent previously given and such consent shall not be a waiver of the Association's right to enforce said covenant, rule or regulation as if the request for the improvement had been denied.

5. I must contact the Association for a final inspection when the improvement or change is completed, and I authorize entry onto my property for exterior inspection. Failure to notify the ACC or refusal to allow inspection shall result in the withdrawal of the ACC's approval of my request.

6. I will be responsible for the Association's reasonable attorney fees and costs related to my failure to obtain approval or to properly complete the improvement regardless of whether my request or application is later approved.

7. The Association may request additional information relating to my improvement prior to approving this request and/or prior to the completion of the improvement and I will immediately comply with any such request(s). Failure to comply shall result in the withdrawal of the ACC approval, if previously granted, and waiver of any time limits imposed upon the Association.

8. If the improvement as built or completed does not conform to the improvement as approved by the ACC, upon written request of the ACC, I will at my own expense and cost, promptly restore the property to substantially the same condition as existed prior to commencement of the improvement.

**Signature of Homeowner** \_\_\_\_\_ **Date submitted** \_\_\_\_\_

**This application must be signed on page 1 and 2 to be considered.**

**APPLICATION APPROVED SUBJECT TO:** \_\_\_\_\_

\_\_\_\_\_

**APPLICATION DISAPPROVED FOR THE FOLLOWING REASONS:** \_\_\_\_\_

\_\_\_\_\_